

STALL HOLDER TERMS AND CONDITIONS FOR BRADFORD ON AVON FOOD FESTIVAL 2021

General

- 1.1 Stalls are non-transferable. We only provide stall space – stallholders will need to provide their own gazebo, tables and equipment etc. We are on grass (not paving) all gazebos must be pegged down and correctly weighted. All stalls are a 3m x 3m sized pitch except for Street Food which is 3m x 6m.
- 1.2 The organisers decisions are final with regard to stall acceptance and layout. Whilst every effort will be made to meet the requirements of the stall holder, TFF cannot guarantee a particular position within the event space.
- 1.3 Set-up instructions will be issued to stallholders at least 10 days prior to the event and we ask that these instructions are strictly adhered to.
- 1.4 The event is officially open for trading on Saturday 5th and Sunday 6th June 2021
- 1.5 Anyone selling illegal, counterfeit or inappropriate goods will be removed from site and the relevant authorities informed.
- 1.6 BoAFF regrets that refunds cannot be given for bookings cancelled by stallholders. Under exceptional circumstances, a refund of 50% may be considered on bookings cancelled before 1st March 2021, as long as BoAFF is able to re-sell the space. (This does not include any of the stall holders who were booked into BoAFF 2020 and were transferred to 2021 due to Covid 19).

If BoAFF has to cancel due to exceptional circumstances, including but not limited to an act of terrorism, a Covid spike, epidemic, pandemic or other public health concern, adverse weather conditions, an unforeseeable act of God or restrictions imposed by any regulatory, health and safety, local or government authority - no stall holder fees can be refunded. The decision on any refunds made or declined subject to this clause will be at the sole discretion of BoAFF.
- 1.7 Stands must not be dismantled or moved prior to the closing time of the event. If you do sell out of stock please leave your stand tidy displaying promotional material for your business with a notice stating 'Sold Out'. Failure to comply will be noted and future applications may be refused. No vehicles will be allowed on site until after the festival has closed on Sunday June 6th at 5pm to dismantle your pitch.
- 1.8 No vehicles are permitted on site at the event during public opening times - Sat 10am - 6pm, Sun 10am - 5pm, unless part of the stand and can be accommodated within the stand space. This is done at the organisers discretion.
- 1.9 [Trader Vehicles - TBC.](#)

- 1.10 Stallholders need to provide their own refrigeration and any other equipment necessary for the safe handling of all chilled goods. The Festival DOES NOT provide hand wash facilities, refrigeration, gas supply or electricity cabling/connectors – you will need to provide your own and ensure that they are in good working order, with any relevant inspection/certification documents up to date and to hand at the event. Clearly the organisers reserve the right to amend this in order to comply with any Government or Local Authority advice.
- 1.11 Stall holders are reminded that it is their responsibility to ensure they comply with the law in all aspects of food hygiene, health and safety, employment, licensing, trading standards and any other relevant legislation.
- 1.12 Every stall holder is responsible for carrying out a risk assessment of their stand and to ensure that all potential risks are minimised; hazards should be identified and protective/ preventative measures implemented. Risk assessments must be sent into BoAFF with your booking form. Failure to do could result in the refusal of entry to the festival.
- 1.13 Stallholders must only sell what is stated on their booking form.
- 1.14 Stallholders selling alcohol must apply for their own TEN's. This needs to be applied for in good time before the event. The designated premises supervisor will have the authority to close down any stall selling alcohol to under 18's. If you do so, you may be removed from the food festival.
- 1.15 The use of your own generators is NOT permitted and any exhibitor found using one will be asked to stop, and will then be charged for an electrical supply.

Electricity is provided by, and must to be booked in advance with our own suppliers – directly by you. If you say yes to power on the form, we will send you the power booking form by email – you are then responsible for booking the power by the agreed date. A surcharge will be implemented by the power supply company on failure to book by the agreed date, as stated in their power booking form T&Cs.

Public Liability Insurance

- 2.1 Stallholders are responsible for the insurance of their own property and must have current Public Liability Insurance to the value of £2 million at the time of the event. They must also hold Product and Employer Liability Insurance where applicable.
- 2.2 Stallholders must give details of their insurance cover as part of the booking procedure and have certificates with them for inspection at the event. Failure to do so may lead to your removal from the food festival.
- 2.3 Stallholders shall not hold TFF responsible for any injury, loss, liability, damage, theft or destruction of any exhibit, goods, property or equipment.

Health and Safety

- 3.1 All stalls must meet Health & Safety Standards in line with the Health & Safety at Work Act 1974. Health and Safety officials will inspect the site during the event. We are on grass (not paving) all gazebos must be pegged down and correctly weighted.
- 3.2 Stalls may be inspected by Environmental Health, Trading Standards Officers, Wiltshire Fire and Rescue Service or any other professional body.

- 3.3 Stalls who use powered appliances must supply the relevant safety certificates as well as fire extinguishers and adequate barriers around the powered equipment.

Stalls cooking food – 4kg dry powder or 4 litres of foam. If deep fat frying a flame failure device is recommended and a suitable fire blanket.

Stalls with electrical equipment – 4kg dry powder or Carbon Dioxide CO2

- 3.4 All food businesses must provide details of the local Authority their business is registered with their Food Hygiene certificate where appropriate, which is available for inspection on the day.

- 3.5 Stallholders using gas cylinders are expected to provide suitable storage facilities. All cylinders must be installed prior to the opening of the event and must not be transported during the event.

Stallholders are responsible for ensuring that they conform to GasSafe Regulations.

- 3.6 All electrical equipment must be PAT tested with a current sticker/certificate with the equipment.

PLEASE NOTE YOUR STALL IS NOT CONFIRMED UNTIL IT IS PAID FOR AND WE HAVE RECEIVED YOUR RISK ASSESSMENT AND ANY OTHER DOCUMENTATION.